

Submitted by: Assembly Member SULLIVAN  
Prepared by: Assembly Counsel  
For reading: May 1, 2007

CLERK'S OFFICE

APPROVED

ANCHORAGE, ALASKA

Date: 5-1-07

AR NO. 2007-122

**A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY RELATING TO THE  
PUBLIC PROCUREMENT OF A FACILITY FOR RELOCATION OF THE MUNICIPAL  
LIGHT & POWER UTILITY HEADQUARTERS AND POTENTIAL SITE FOR THE  
CUSTOMER SERVICE AND PAY STATION.**

WHEREAS, through the department of Municipal Light & Power and the Community Development Authority, the administration recommends relocation of the utility's headquarters and a new customer service and pay station; and

WHEREAS, a space needs analysis for the Municipal Light & Power department was completed by Barnes Architects, Inc. in November 2006; and

WHEREAS, the administration presents the Summary of Economic Effects dated April 2007 to demonstrate that the monthly per square foot cost to Municipal Light & Power in owning a facility is less than market lease rates; and

WHEREAS, acquisition of real property for relocation of Municipal Light & Power's headquarters and a new customer service and pay station require Assembly approval under AMC 25.20.020; and

WHEREAS, if substantial enough to be reflected in Municipal Light & Power customer rates, the costs of acquisition, development, and relocation to a new headquarters facility, and for a new customer service and pay station, will be subject to review by the Assembly for approval prior to Regulatory Commission of Alaska (RCA) review; and

WHEREAS, AMC 4.70.030 authorizes and empowers the Municipal Light and Power Commission to make recommendations as to any necessary expansions, improvements or economies of the municipal electric utility and perform such other duties as the Assembly may refer to it from time to time; and

WHEREAS, the Municipal Light and Power Commission unanimously passed and approved Commission Resolution No. 0207 on April 9, 2007 in support of relocation to a new headquarters facility; and

WHEREAS, selection of an appropriate headquarters facility for Municipal Light & Power has not been competitively solicited; and

NOW, THEREFORE, THE ANCHORAGE ASSEMBLY RESOLVES:

**Section 1.** Prior to taking action on award of a contract for municipal ownership of a headquarters facility for Municipal Light & Power, the Anchorage Assembly shall consider the Purchasing Officer's analysis of proposals received in response to a municipal solicitation for the purchase of real property and facilities to accommodate relocation of the headquarters facility. The competitive proposals may include an additive alternative for the customer service and pay station, on the same or a different site. The Anchorage Assembly may consider proposals for modification of existing commercial structures, as well as new construction, to meet the needs of the municipality and the utility's customers. The location shall be proximate to the Municipal Light and Power service area.

**Section 2.** The Assembly encourages the Purchasing Officer to structure a procurement solicitation with maximum flexibility allowed by law so that initiation of the solicitation may be expedited, public property owners have sufficient notice to respond, and the Assembly may be apprised of the merits of proposals, without undue delay.

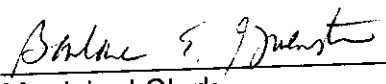
**Section 3.** In the context of Commission Resolution No. 0207, the Municipal Light and Power Commission has recommended relocation of the Municipal Light & Power headquarters. Pursuant to AMC 4.70.030, the Assembly hereby refers to the Municipal Light and Power Commission for review and comment, the Purchasing Officer's analysis of competitive proposals received in response to a municipal solicitation issued prior to final Assembly action on this matter.

PASSED AND APPROVED by the Anchorage Assembly this 1<sup>st</sup> day of

May, 2007.

  
Chair

ATTEST:

  
Municipal Clerk

Municipality of Anchorage  
MUNICIPAL CLERK'S OFFICE  
**Agenda Document Control Sheet**

AR 2007-122

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

<b>1</b>	<b>SUBJECT OF AGENDA DOCUMENT</b>	<b>DATE PREPARED</b>	
	PUBLIC PROCUREMENT OF A FACILITY FOR RELO-- CATION OF THE MUNICIPAL LIGHT & POWER	5/1/07	
	UTILITY HEADQUARTERS AND POTENTIAL SITE FOR THE CUSTOMER SERVICE AND PAY STATION	Indicate Documents Attached <input type="checkbox"/> AO <input checked="" type="checkbox"/> AR <input type="checkbox"/> AM <input type="checkbox"/> AIM	
<b>2</b>	<b>DEPARTMENT NAME</b>	<b>DIRECTOR'S NAME</b>	
	Assembly	Dan Coffey, Assembly Chair	
<b>3</b>	<b>THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY</b>	<b>HIS/HER PHONE NUMBER</b>	
	Julia Tucker, Assembly Counsel	343-4419	
<b>4</b>	<b>COORDINATED WITH AND REVIEWED BY</b>	<b>INITIALS</b>	<b>DATE</b>
	Mayor		
	Municipal Clerk		
	Municipal Attorney		
	Employee Relations		
	Municipal Manager		
	Anchorage Parks & Recreation		
	Fire		
	Health & Human Services		
	Merrill Field Airport		
	Municipal Light & Power		
	Office of Management and Budget		
	Police		
	Port of Anchorage		
	Office of Economic & Community Development		
	Solid Waste Services		
	Public Transportation		
	Anchorage Water & Wastewater Utility		
	Executive Manager		
	Planning Department		
	Chief Fiscal Officer		
	Heritage Land Bank		
	Information Technology Department		
	Project Management & Engineering		
	Purchasing		
	Other		
<b>5</b>	<b>Special Instructions/Comments</b>		
	LAID ON THE TABLE ITEM - CONSENT AGENDA--		
<b>6</b>	<b>ASSEMBLY HEARING DATE REQUESTED</b>	<b>7</b>	<b>PUBLIC HEARING DATE REQUESTED</b>
	5/1/07		

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